Subject: Amendments to the Revised Policy and Guidelines on Graduation, Honors and Recognition

The following Specific Guidelines of the above-entitled policy is amended to read as follows:

Section 1. Requirements for Graduation. No student shall be recommended for graduation unless the student has complied with all the requirements and other prerequisites for graduation on or before the deadline set for this purpose. Such requirements and other prerequisites for graduation include:

a. Application for Graduation:
   i. Submission of the completely filled out Application for Graduation
   ii. Submission of the accomplished Exit Interview and Anonymous Program Survey form
b. Satisfactory completion of all the course work specified in the curriculum;
c. Submission of bound copies of thesis for the undergraduate programs and MAN;
d. Student Clearance

e. Payment of the graduation fee

Section 3. Application Period. Application for graduation for each semester begins in November and ends on last day of the Final Examination Period in March.

Section 9.a. Academic Procession. The DLSHSI Order of Precedence shall be observed in the academic procession. The Order of Precedence is a nominal and symbolic hierarchy of important positions in the academe and it shall be used to dictate ceremonial protocol such as the graduation rite.

Clergy and other important guests including officers or representatives of the alumni association or their designate shall take precedence depending on their status in relation to the highest ranking academic official in the event.

The Philippine National Flag and the DLSHSI Flag shall lead the candidates for graduation and faculty members as they enter the hall while the Registrar, the mace bearer, leads the procession of the academic officials.

The candidates for graduation, faculty members, and administrators at the audience shall remain standing during the procession and until the highest ranking academic official takes his seat after the Philippine National Anthem and the invocation.
i. Candidates for degrees from the colleges arranged in descending order and in alphabetical order:
   1. Doctor of Medicine
   2. MA in Nursing
   3. BS Nursing
   4. BS Physical Therapy
   5. BS Radiologic Technology
   6. Graduate in Midwifery

All other provisions in the Revised Policy and Guidelines on Graduation, Honors and Recognition, which are unaffected by this amendment, shall remain in full force and effect.

All other policies inconsistent with this amendment are hereby repealed and modified accordingly.

This amendment shall take effect within 15 days after publication.

Amended:
(Signed)
REYNALDO G. CRUZ, MSPT, PTRP
Registrar
February 28, 2011

Endorsed Approval:
(Signed)
RAMONA LUISA P. SANTOS, MD, FPARM
Vice Chancellor for Academics

Approved:
(Signed)
BR. AUGUSTINE L. BOQUER FSC, Ed.D.
President