



**OVCA FORM 128: EXPRESSION OF INTENT FOR RENEWAL OF ADMINISTRATIVE POSITION**

Date: \_\_\_\_\_

For: **Naomi M. de Aro, RN, MAN, EdD**  
*Vice Chancellor for Academics*

Attention: **VCA Circle**

From: \_\_\_\_\_  
*Signature of Academic Administrator over Printed Name*

Probationary  Permanent  
Status

\_\_\_\_\_  
*College/Department*

Subject: **Expression of Intent**

Dear **Dr. de Aro**: Greetings in

St. La Salle!

I would like to inform you that I:

intend to renew my appointment as the  Dean /  Director/ of the \_\_\_\_\_  
(College/Department) for SY 2022-2023.

intend to accept any other administrative appointments in Academics for SY 2022-2023.

do not intend to renew my appointment as the  Dean /  Director/ of the  
\_\_\_\_\_ (College/Department) for SY 2022-2023

do not intend to accept any other administrative appointments in Academics for SY 2022-2023  
for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

Thank you very much.

cc: HRMD, PMO, File

