

**ACKNOWLEDGMENT (Foreign Senior High Applicant)**

Date: \_\_\_\_\_

**For: The Registrar – Admissions, Scholarships and Testing Section  
De La Salle Medical and Health Institute  
City of Dasmariñas, Cavite, Philippines**

Dear Sir/Madam:

Greetings!

This is to inform your good office that we are duly informed and are submitting to the Admission Policies for Foreign Applicants of De La Salle Medical and Health Sciences Institute The Registrar – Admissions, Scholarships and Testing Section. To wit:

1. The **Php 10,000.00** Reservation fee is non-refundable and non-transferable should my son/daughter decide to discontinue/withdraw his/her application. However, the aforementioned amount shall be deducted from his/her total tuition fees should he/she continue with his/her application and should he/she enroll during the regular period.
2. The Reservation Fee shall be forfeited should my son/daughter decide not to enroll during the regular enrollment period scheduled by the institution.
3. The medical examination is a major requirement for admission to De La Salle Medical and Health Sciences Institute and the medical examination fee is non-refundable should my son/daughter decide not to continue with his/her application.
4. I am giving my consent to the Student Wellness and Guidance Services Department (SWGSD) / The Student Affairs (TSA) to provide a copy of my psychological test result to the aforementioned parties for the purpose of helping me holistically as the need arises.
5. Payment of the Foreign Fee of **Eight Hundred Fifty Dollars (\$850)** during enrollment.
6. If the student decides to discontinue his/her study, the policy on dropping with refund shall be applied accordingly if covered by the dropping period.
7. There shall be no refund for the said fee should the student decide to change his/her citizenship to Filipino.
8. My son / daughter is required to attend the alternative Filipino Classes scheduled during Saturdays.
9. My son / daughter shall be required to attend meetings and general assemblies for all foreign students as scheduled by Center for Internationalization, Academic Affiliations and Engagements and other offices concerned.
10. My son/daughter should coordinate with the Liaison Officer of The Registrar for the requirements set by the Bureau of Immigration.
11. The requirements for admissions should be completed and submitted before the enrollment schedule and issuance of the enrollment permit and registration form

**GENERAL REQUIREMENTS FOR ENROLLMENT (Foreign Applicants)**

- Original Birth Certificate
- Original Form 138 (4th year High School Report Card)
- Photocopy of Certificate of Moving-up
- Certificate of Moral Character issued by the Student Affairs and its equivalent
- Photocopy of High School Diploma / Certificate of Graduation / Certificate of Candidacy for Graduation
- Photocopy of passport / Birth Certificate / NBI / Bureau of Quarantine / CEA
- Photocopy of Alien Certificate of Registration (ACR) for permanent residents, native born, children of diplomats, or holder of any valid visa and Certificate of Residence for Temporary Students (CRTS) (for foreign applicants)
- Special Study Permit (SSP) for foreigners studying in the Philippines for less than a year or less than 18 years old (for foreign applicants)

***(Note: original copies of all documents must be presented to the The Registrar – Admissions, Scholarships and Testing Section.)***

Sincerely,

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME OF PARENT/GUARDIAN\_\_\_\_\_  
DATE

Conforme:

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME OF APPLICANT\_\_\_\_\_  
DATE

cc: The Registrar, File