

**ACKNOWLEDGMENT (Foreign Undergraduate Applicant)**

DATE: \_\_\_\_\_

FOR: **The Registrar – Admissions, Scholarships and Testing Section  
De La Salle Medical and Health Sciences Institute  
City of Dasmariñas, Cavite, Philippines**

Dear Sir/Madam:

Greetings!

This is to inform your good office that we are duly informed and are submitting to the Admission Policies for Foreign Applicants of De La Salle Medical and Health Sciences Institute The Registrar – Admissions, Scholarships and Testing Section. To wit:

1. The **Php 10,000.00** Reservation Fee is non-refundable and non-transferable should my son/daughter decide to discontinue/withdraw his/her application. However, the aforementioned amount shall be deducted from his/her total tuition fees should he/she continue with his/her application and should he/she enroll during the regular period.
2. The Reservation Fee shall be forfeited should my son/daughter decide not to enroll during the regular enrollment period scheduled by the institution.
3. I am fully aware that my son/daughter should take and meet the cut-off score for Test of English for International Communication (TOEIC) set by the Speech and Language Pathology Department of the College of Rehabilitation Sciences. (for BSSLP applicants). I also allow my son/daughter to retake the said exam in case my son/daughter fails to meet the cut-off score during his/her first attempt and ensure that he/she gets the required score before his/her 2nd year enrollment.
4. The medical examination is a major requirement for admission to De La Salle Medical and Health Sciences Institute and the medical examination fee is non-refundable should my son/daughter decide not to continue with his/her application.
5. I am giving my consent to the Student Wellness and Guidance Services Department (SWGSD) / The Student Affairs (TSA) to provide a copy of my psychological test result to the aforementioned parties for the purpose of helping me holistically as the need arises.
6. Payment of the Foreign Fee of **Eight Hundred Fifty Dollars (\$850)** during enrollment.
7. If the student decides to discontinue his/her study, the policy on dropping with refund shall be applied accordingly if covered by the dropping period.
8. There shall be no refund for the said fee should the student decide to change his/her citizenship to Filipino.
9. My son / daughter is required to attend the alternative Filipino Classes scheduled during Saturdays.
10. My son / daughter is exempt from attending the National Service Training Program (NSTP) classes in compliance with the Implementing Rules and Regulations of NSTP Program (RA9163), which is only offered to all Filipinos. But if my son / daughter decides to change his/her citizenship to Filipino, he/she is now required to take NSTP classes.
11. My son / daughter shall be required to attend meetings and general assemblies for all foreign students as scheduled by Center for Internationalization, Academic Affiliations and Engagements and other offices concerned.
12. My son/daughter should coordinate with the Liaison Officer of The Registrar for the requirements set by the Bureau of Immigration.
13. The requirements for admissions should be completed and submitted before the enrollment schedule and issuance of the enrollment permit and registration form.

**GENERAL REQUIREMENTS FOR ENROLLMENT:****For incoming Undergraduate - applicants from DLSMHSI**

1. Photocopy of Birth Certificate
2. Photocopy of High School Diploma or Certificate of Graduation

**For incoming Undergraduate - applicants from other school**

1. Photocopy of Birth Certificate
2. Original Form 138 (4th year High School Report Card)
3. Photocopy of High School Diploma or Certificate of Graduation

**Additional Requirements for Foreign applicants**

1. Photocopy of passport / Birth Certificate / NBI / Bureau of Quarantine / CEA
2. Photocopy of Alien Certificate of Registration (ACR) for permanent residents, native born, children of diplomats, or holder of any valid visa and Certificate of Residence for Temporary Students (CRTS) (for foreign applicants)
3. Special Study Permit (SSP) for foreigners studying in the Philippines for less than a year or less than 18 years old (for foreign applicants)
4. Certificate of Completion for Improving Tagalog Communication Skills (Special Filipino Class) from Institute's Center for Internationalization, Academic Affiliations and Engagements (CIAAE) (for Nursing applicants)

**(Note: original copies of all documents must be presented to the The Registrar – Admissions, Scholarships and Testing Section.)**

Sincerely,

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME OF PARENT/GUARDIAN\_\_\_\_\_  
DATE

Conforme:

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME OF APPLICANT\_\_\_\_\_  
DATE

cc: The Registrar, File