OVCA FORM 142: OUTLINE OF INTENDED ACTIVITIES

Semester/Term: _____ School Year: _____
College Department: _____
Program: _____
Course/Subject: _____
Year and Section: _____

Week/Date	Time and No. of Hours	Topic/Activities	Faculty In-charge

Prepared:

_____
Faculty In-charge

Endorsed:

_____
Chair

Recommended:

_____
Program Director

Approved:

_____
Dean/Director

cc: Finance and Controllership Dept., Payroll Unit, AQM, File

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